



3/9/10 Meeting Minutes

DATE: 3/9/10
TIME: 1:00pm – 3:00pm
LOCATION: Caltrans District 4
Auditorium, First Floor
111 Grand Avenue, Oakland, CA

D4 CALTRANS STAFF PRESENT

Trinity Nguyen
Office Chief, Consultant
Services Unit

Romy Fuentes
Consultant Services Unit

Kulwant Singh
Consultant Services Unit

Lawrence Fleming
Consultant Services

Paul Pendergast,
Lynn Van Winkle and
Anita Butler;
Pendergast & Associates

STEERING COMMITTEE MEMBERS PRESENT

Curtis Lindskog, Shaw Environmental
Trinity Nguyen, Advocate Representative Caltrans D-4
Raewyn Butcher, Ghirardelli Associates
Ken Rice, Summit Associates
Henry Chang, Structus
Jim Dickey, Cinquinni & Passarino
Scott Altman, MACTEC

GUESTS/PRESENTERS

Bijan Sartipi, Caltrans D-4
Dan McElhinney, Caltrans D-4
Moses De Los Reyes, Alameda County Public Works
Amy Murphy, ARUP/Doyle Drive Replacement Project
Sara Gigliotti, Transbay Joint Powers Authority
Bob Beck, Transbay Joint Powers Authority
Mei Wu, Mei Wu Acoustics
Terrence Wang, Ninyo & Moore

GENERAL MEMBERS

See Attached Sign-In Sheet

Welcome Remarks

Curtis Lindskog welcomed everyone to the March 9, 2010 Quarterly Meeting of the Caltrans District 4 Calmentor Meeting held in the First Floor Auditorium of Caltrans D4 Headquarters located at 111 West Grand Avenue in Oakland, CA.

Mr. Lindskog introduced Caltrans District 4 Director, Mr. Bijan Sartipi.

Caltrans D-4 Executive Remarks

Caltrans District 4 Director Bijan Sartipi provided Calmentor Members with the following remarks and updates on critical issues:

- Welcomed everyone to the March 9 meeting.
- Mr. Sartipi asked everyone to introduce themselves, their company name and their status as either a mentor, protégé or guest.
- Previously stated Calmentor participation stands at a ratio of 3 to 1 (Mentors to Protégés), however, that ratio has improved slightly as new mentor firms have been recruited recently.
- There are 89 members total including 25 mentors and 64 protégés including 57 certified small businesses. Mr. Sartipi mentioned that there are new mentor applications to be approved today which will increase the value of the program.
- Director Sartipi underscored the importance of the consultant community in delivering projects and programs for Caltrans.
- California has done a good job of identifying Infrastructure projects that need to be addressed. The challenge is to how to pay for those projects. The P3 (Public Private Partnership) model for Doyle Drive is an example of new financing tools being used. The Caldecott Tunnel is also a funding success (it has the largest ARRA funding found anywhere in the Nation).
- There are a number of new consultant contract opportunities about to be advertised. Robust Small Business and DVBE participation in those contracts is important.
- He thanked everyone for their support of the Calmentor Program.

Co-Chairman's Remarks and Approval of Minutes

Co-Chair Curtis Lindskog began the business portion of the March 9 Quarterly meeting.

Steering Committee members present at this meeting included:

Curtis Lindskog - Shaw Environmental and Infrastructure, Raewyn Butcher - Ghirardelli Associates, Jim Dickey - Cinquini & Passarino, Henry Chang - Structus, Scott Altman- MACTEC, Trinity Nguyen – Advocate Sponsor, Caltrans District 4, Ken Rice, Summit Associates.

Co-Chair Lindskog asked the Steering Committee to approve the minutes of the August 25, 2009 and the December 1, 2009 meeting minutes. There was no discussion. The minutes of those two meetings were approved unanimously.

The minutes were approved.

New business of the Steering Committee

Co Chair Lindskog introduced Ms. Trinity Nguyen to provide an overview of the Quarterly Report.

Trinity Nguyen requested that she would not reiterate the total membership statistics already highlighted by Director Sartipi.

She requested that everyone visit the Calmentor Web Site as it has all the membership information as well as upcoming contract opportunities.

She stated that she was very pleased that there are 3 new mentor applications to be approve at the March 9, 2009 meeting.

Sub-Committee Reports

Pairing Committee Report – Mr. Curtis Lindskog

Mr. Lindskog announced that in Mr. Masdeo's absence he would be delivering this agenda item.

Mr. Lindskog stated that there were quite a few protégé's still in need of pairing with fiamentors. He asked protégés and members to raise their hands so that they could identify who needs assistance and who has support to offer.

Recruitment Committee

Curtis Lindskog shared that there are three new mentor applications:

- Harris & Associates
- Mendoza & Associates
- Hatch Mott McDonald

Steering Committee members were asked by Co-Chair Lindskog to vote on the applications of these potential new members. Mr. Lindskog called for a vote. There was unanimous agreement by the Steering Committee to approve the three applications.

Mr. Lindskog asked each of the new mentors to introduce themselves. All three new mentors introduced themselves.

Special Events

Raewyn Butcher announced updates on the Annual Meeting set for 2010. She announced that the Annual Meeting would be held on September 30, 2010 because of the economy and the budget situation in Sacramento. She highlighted that it will be important for Caltrans and other Public Agencies to know their budgets prior to the Annual Meeting. Last year there were 26 Public Agencies. This year there will be the same or more participating. She announced that the event would be held at the Caltrans District 4 Headquarters. She asked for volunteers to assist in the planning and development of the Annual Meeting.

Ms. Butcher invited Moses De Los Reyes to the podium to share the membership highlights from Alameda County's efforts to increase jobs and opportunities for small and disadvantaged businesses. On May 20, 2010 the Career Technical Expo (the 8th Annual) will take place in Hayward. This is an excellent opportunity for businesses to potentially hire new employees.

Steering Committee Vacancy – Protégé

Co-Chair Lindskog noted that there is a protégé vacancy on the Steering Committee. Mr. Lindskog asked that any protégé's who wish to serve on the Committee should contact either himself or Chair Masdeo.

Mr. Lindskog acknowledged Ms. Nguyen who shared her thoughts on the value of becoming a steering committee member.

Guest Speaker Presentations:

Ms. Amy Murphy of ARUP/Doyle Drive Replacement Project provided remarks as to the Public Private Partnership (P3) model currently moving forward for Doyle Drive.

Ms. Murphy discussed two areas regarding the P3 Model. The first discussion point highlighted the differences brought forward in the P3 model from a procurement process. The second discussion point dealt with the potential opportunities for small businesses and disadvantaged within the P3 model. She also highlighted the timeline for the P3 model in moving forward.

Ms. Murphy responded to questions from the Calmentor Members present.

Mr. Bob Beck and Ms. Sara Gigliotti provided a presentation regarding the Transbay Joint Powers Authority's Transbay Transit Center Project. They provided an overview of the project, its timeline and the small business opportunities throughout the lifetime of the project. They discussed the funding mix, governmental partners and upcoming contract opportunities.

Dr. Mei Wu of Mei Wu Acoustics provided remarks as to her firm's involvement in the Caldecott Tunnel Project. She shared with members what it took for her firm to be successful in securing a contract on the Caldecott Tunnel project and what it means for her firm. Travis Lawrence, of Mei Wu Acoustics, also provided remarks.

Mr. Terrance Wang of Ninyo & Moore provided remarks in regard to their experience as a Mentor firm to their protégé which is Biomas. He provided remarks as to: #1 What made their association successful, #2 What metrics they used to ensure success, #3 What advice would they give other mentor firms to make their Calmentor experience successful, #4 What advice they would give protégé firms.

The presentations were all well received.

Meeting Adjournment

The next quarterly meeting will be held on Tuesday, June 1, 2010 at Caltrans Headquarters in Oakland at 10:00am in the Parkview Conference Room on the 15th Floor. The Annual Meeting will be held on September 30, 2010.